### **City of Grants Pass**

# JOB OPPORTUNITY



#### **MECHANIC**

**Public Works Department** 

Compensation: \$18.61 - \$23.55 per hour

#### **Summary of Position:**

The general duties of the Mechanic include vehicle inspection, maintenance, diagnosis, and repair on light to medium automobiles, trucks, public safety vehicles, and off-road equipment.

Additional duties include mechanical and electrical work, tune-ups, use of specialized vehicle testing and maintenance equipment and tools, internal customer service, records maintenance and may include response to emergency field repair needs

#### Minimum Qualifications:

A High School Diploma or GED, and five years of automotive and/or medium and heavy truck mechanic experience are required; or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed in the job description.

Must be at least 18 years of age to operate a motor vehicle and possess a valid driver's license.

#### Ranking & Selection:

The ranking and selection of applicants to proceed in the process includes: experience, education, responses to supplemental questionnaire, and meeting minimum qualifications of the position. The initial selection process for this position includes the following steps: application review, oral interview and testing. The final selection process following interview includes the following steps: tentative offer, driving history check, criminal history check, background investigation, reference check, pre-employment.

All candidates will be notified of the status of their application after the closing date.

#### For More Information:

Visit www.grantspassoregon.gov or contact Amanda Strasburg in Human Resources at 541-450-6050.

Applications will be accepted until:

February 21, 2017, 5:00

## Required materials by application deadline are:

- City application
- Cover letter
- Resume
- Supplemental Questionnaire

Late or incomplete applications will not be accepted.

#### **APPLY TODAY!**

Visit us online at www.grantspassoregon.gov

•••

In person at City Municipal Building 101 NW A Street, Rm 205 Grants Pass, OR 97526

•••

Contact Human Resources at 541-450-6050

